

GOVERNING BODY



Minutes of a Meeting held by Microsoft Teams on Tuesday 9 May 2023 at 12.45 pm

Present:

Ms Leisha Fullick, External Governor (**Chair**)
Mr Victor Olowe, External Governor (**Vice-chair**)
Mr Alex Cole, External Governor
Miss Justine Brian, External Governor
Mr Pedro Dias Ferreira, External Governor
Mr Nic Durston, External Governor
Ms Gill Evans, External Governor
Dr Andrew Gower, Principal and Governor
Mrs Gail Le Coz, External Governor
Ms Susan Lindsey, External Governor
Ms Jessie Peramal, External Governor
Ms Moyra Samuels, External Governor
Mr Jonathan Slater, External Governor
Mr James Ward, External Governor
Mr Raymundo Zuñiga, External Governor

Absent:

Ms Heather Fry, External Governor
Mr Jerome Godfrey, Student Governor
Miss Marshal Ngcongco, Student Governor
Mrs Debbie Ryle, Staff Governor
Dr Melissa Score, Staff Governor

In attendance:

Ms Alison McNamara, Chief People Officer (CPO)
Mr Martin McNeill, Clerk to the Governing Body and Company Secretary

RESOLUTIONS

- To authorise the Principal (or, in his absence, any governor) and the Company Secretary (or, in his absence, a second governor) to execute a deed releasing the legal charge made on 9 August 2016 (Minute 4)
 - To approve a five-year contract with Konica Minolta for the provision of multi-function devices at a cost (including service support, software and consumables) of £397,500 plus VAT (Minute 5.3)
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1. Apologies for absence and quorum

Apologies for absence were received from Heather Fry and accepted. The Clerk reported that, because the main agenda item was one from which staff and

student governors would have been required to withdraw, those four governors had been given special leave of absence. He confirmed that the meeting was quorate.

2. Welcome, introduction and declarations of interest

2.1. The Chair welcomed all present and emphasised the confidential nature of the main agenda item, the details of which were only known to the consultees and members of the SLT.

2.2. All governors confirmed that they had no interests that they were under a duty to disclose in accordance with Article 5 of the College's Articles of Association.

3. Senior staff restructuring

See reserved minutes (Principal and external governors only)

4. Release of security

The Board then considered a proposal to release the security that had been provided in 2016 to the London Pension Fund Authority (LPFA) in exchange for the partial deferral of pension contributions and agreed to authorise the Principal and the Company Secretary to execute a deed giving effect to that release.

5. Other business

5.1. The Clerk advised the Board that the meeting of the Finance, Resources and Sustainability (FRS) Committee that had taken place immediately before this meeting had been presented with a request to authorise a five-year contract for the supply of multi-function devices (printers/photocopiers) with a value of just under £400k plus VAT. The College had invited tenders for a single contract to replace a number of smaller legacy contracts.

5.2. The Chair of the FRS Committee reported that, although the Committee had been given only three clear days' notice of this proposal, members had been satisfied that due diligence had been undertaken; the recommended bidder had offered by some way the lowest contract price; and, overall, the proposal offered better coverage at a lower cost than the previous arrangements. The Committee had obtained assurance that the cost had been fully provided for within the budget and the medium-term financial plan

5.3. The Board agreed to accept the Committee's recommendation.

5. Date of next meeting

The Board noted that the next meeting would be an extraordinary meeting at on Monday 5 June at the North Kensington Centre following the conclusion of the Strategy Development Session to confirm dates for meetings in 2023-24 and deal with any other urgent business; the next ordinary meeting would be on Monday 17 July 2023 at 4.30 pm at the Waterloo Centre.

The meeting ended at 1.20 pm

Martin McNeill
Clerk to the Governing Body

Confirmed as a correct record at the meeting held on 5 June 2023 and signed
by.....(Leisha Fullick) (Chair of that meeting)

SCHEDULE OF OUTSTANDING ACTIONS

Minute	Action	Responsible	By when	Progress
18 July 2022				
9.8	Show potential for variance in each main budget line, with long-term implications	CFO	9 May 2023	
12 December 2022				
6.2	Consider providing long-term trend analysis in KPI reports	Principal and CPDO	12 June/ 27 June/ 17 July 2023	
12.3	Consider arrangements for management of visitors, staff and governors at Waterloo Centre (including Morley Gallery) Update March 2023 To be reviewed by new Centre Principal	Centre Principal, Waterloo	30 June 2023	
16.2	Consider how to provide more information to students about student governors Update March 2023 To be considered by new Head of Student Services	Head of Student Services with CME0	30 June 2023	
27 March 2023				
9.4	Ensure that cover sheets for policies and strategies recommended by committees identify key issues for Board consideration	Committee Chairs with relevant SLT members and Clerk	From July 2023	
9.5	Accompany Gender Pay Gap Report with comparative data from other IALs or FE Colleges	CPO	March 2024	