

FINANCIAL ASSISTANCE FOR STUDENTS 20-21

The purpose of these funds is to provide financial support for students with a specific financial hardship preventing them from taking part in or from continuing in learning.

Morley College has 3 funds that students can apply for:-

1. Morley College Bursary

- The Bursary can provide a financial contribution towards tuition fees to enable you to study

2. 16-18 Bursary

- The Bursary can provide a financial contribution financial support to help while studying. This will depend on which course you study, how far away from your college centre you live and your household circumstances. This includes travel and materials.

This support is means-tested and you need to be a dependent of someone with low income or on benefits or financially supporting yourself, and be on an applicable accredited course.

3. Learner Support Fund

4. Advanced Learner Loans Bursary Fund

- These funds are to provide support for Travel & Materials (including books & equipment)
- And / Or Childcare costs while you are studying at the college

This support is means-tested and you need to be on low income or on benefits, and be on an applicable accredited course. For the Advanced Learner Loans bursary fund you also need to be in receipt of the advanced learner loan, the minimum amount for the loan is £300.

5. Higher Education Students

- Eligible students on our Higher Education Courses are able to apply for Maintenance loans, the Childcare Grant and the Adult Dependent Grant (in addition to tuition fee loans).
- Students have to apply directly to Student Finance England for these loans

1. Morley College Bursary Fund

The Morley College Bursary is a discretionary fund operated by the College to assist students who are experiencing financial difficulties and are unable to pay the full course fee. Funds are limited and the College regrets it may not be possible to fund all students who meet the criteria.

Students can apply for Bursary support on most courses, but not if Advanced Learner or Higher Education Loans are applicable for the course.

The panel will consider applications when one of the following applies;

- The student qualifies for the concessionary rate but there are circumstances above and beyond those for which the concession is granted. Proof of these circumstances must appear within the supporting statement and a bank statement / benefit documents must support the application
- The applicant does not qualify for the concessionary fee but there are exceptional circumstances which would mean that the applicant would not be able to attend the course unless the Bursary was awarded. Proof of these circumstances must appear within the supporting statement and a bank statement / benefit documents must support the application

The fund can make a contribution towards course fees, either 25% or 50%. Support is restricted to £200 per student per year and this can be spread across 3 terms, you can also only get support with one course per term.

Applications must be made before you enrol on a course. Applications forms submitted after enrolment will not be considered.

Please request an application form from student services, or download from the website. You need to return the application form and any relevant documents to, studentfinance@morleycollege.ac.uk. You may be required to attend an interview to discuss your application.

The Bursary Committee meets every week. You will be informed of the decision in writing within 10 working days of the meeting.

Appeals

If your application is not granted, you can appeal this decision. This must be done via email to the Vice Principal, Marco Macchitella: Marco.Macchitella@morleycollege.ac.uk

You must submit an appeal, within seven days of written notification of the outcome of your application.

2. 16-18 Bursary

The 16 to 18 Bursary Fund is made on the basis of attendance and eligibility criteria, please be aware that funding is limited and the College regrets it may not be possible to fund all students who meet the criteria. There is a maximum Bursary of £1200 per year per student

Eligible learners -

- In care, care leavers, receiving Universal Credit because you are financially supporting yourself, receiving Personal Independence Payments in your own right.

There are discretionary bursaries for travel, to buy essential books, equipment or specialist clothing (such as protective overalls, for example). This support is means-tested and you need to be a dependent of someone with low income or on benefits or financially supporting yourself.

Free College Meals. If you were entitled to free school meals at school or you or your parent/carer are on certain benefits, then you may be eligible for help with meals whilst you are at college.

Childcare Costs. If you are aged 16-19 at the start of your course the **Care to Learn** scheme can help with childcare costs while you study. <https://www.gov.uk/care-to-learn>

This fund supports those on selected accredited courses.

Applications for support must be made after enrolment, you must apply online.

Support will be removed if:

- You subsequently abandon or do not complete the programme of learning.
- Your attendance is less than 85%.
- Your conduct or behaviour is in breach of College Rules & Regulations.

You should also note that

- **if you receive any state benefits it is your responsibility to inform the Department for Work and Pensions about any learner support payments you receive, as this payment may affect your eligibility for some state benefits.**
- **that giving false or incomplete information that leads to incorrect/overpayment may result in future payments being stopped and any incorrectly paid funds being recovered, this might result in a referral to the police with the possibility of the student and/or their family facing prosecution**

If you are in any doubt about the above, or require further advice and information, please email studentfinance@morleycollege.ac.uk

Appeals

If your application is not granted, you can appeal this decision. This must be done via email to the Head of Student Services Luke Howson: Luke.Howson@morleycollege.ac.uk

You must submit an appeal, within seven days of written notification of the outcome of your application.

3. Learner Support Fund

These awards are funded by the Skills Funding Agency to help students most in need. Funding is limited and the College regrets it may not be possible to fund all students who meet the criteria.

The Learner Support Fund supports those on selected accredited courses.

To receive support from this fund, you must be in receipt of a means tested benefit or have a household income under £30,000.

You must also be ineligible for funding from the Advanced Learning Loans Bursary.

This fund can support the cost of childcare for children aged between 18 months and 5 years for full time care and from 5 years to 11 years for part time care. Providers must be Ofsted registered. We can support up to 3 children per student.

Students in receipt of free childcare will be expected to use these hours to cover study time before claiming funding from the College.

Payments for childcare costs will be made directly into the bank account of your childcare provider by BACS transfer.

No payments will be made for half terms, Christmas or Easter holidays. Please note that it remains your responsibility to pay for any periods or amounts not previously approved and to pay the full cost of childcare should you stop attending regularly or withdraw from your course of study.

If you have a disability or learning difficulty you may be eligible for extra support with materials related to your disability or learning difficulty, please speak to Learning Support in the first instance.

Applications must be made after enrolment, you must apply online.

Please note that the Childcare support of the Learner Support Fund is only confirmed upon receipt of a letter of confirmation from Pearl, and the fund is distributed strictly on a first come first served basis.

Support will be removed if:

- You subsequently abandon or do not complete the programme of learning.
- Your attendance is less than 85%.
- Your conduct or behaviour is in breach of College Rules & Regulations.

You should also note that if you receive any state benefits it is your responsibility to inform the Department for Work and Pensions about any learner support payments you receive, as this payment may affect your eligibility for some state benefits.

If you are in any doubt about the above, or require further advice please email; studentfinance@morleycollege.ac.uk

Appeals

If your application is not granted, you can appeal this decision. This must be done via email to the Head of Student Services, Luke Howson: Luke.Howson@morleycollege.ac.uk

You must submit an appeal, within seven days of written notification of the outcome of your application.

4. Advanced Learning Loans Bursary

These awards are funded by the Skills Funding Agency to help students most in need. Funding is limited and the College regrets it may not be possible to fund all students who meet the criteria.

The Advanced Learning Loans Bursary supports those studying on a level 3 (or above) accredited courses. You must be aged 20 or above at the start of your course and have shown confirmation that you are already approved for an Advanced Learning Loan.

To receive support from this fund, you must be in receipt of a means tested benefit or have a household income under £30,000.

This fund can support the cost of childcare, travel and materials costs.

For childcare support children must be aged 18 months to 5 years for full time care and from 5 years to 11 years for part time care. Providers must be Ofsted registered. We can support up to 3 children per student. Students in receipt of free childcare will be expected to use these hours to cover study time before claiming funding from the College.

Payments for childcare costs will be made directly into the bank account of your childcare provider by BACS transfer.

No payments will be made for half terms, Christmas or Easter holidays. Please note that it remains your responsibility to pay for any periods or amounts not previously approved and to pay the full cost of childcare should you stop attending regularly or withdraw from your course of study.

For travel costs you must live in excess of one mile from the College, unless there are exceptional circumstances. In you live in zones 1-3, payment is £3 per day you are timetabled to be in college, for zones 4 upwards £5 per day. If you live further away the college may be able to help with extra costs. Travel is paid based on percentage of attendance.

The Materials payments is based on your course and is paid once per term

This fund cannot be used to pay for course fees.

Applications for support must be made online and once you have confirmed approval of your loan through the Student Loan Company. The college cannot support with any funds until you have confirmed approval for the loan.

If you have a disability or learning difficulty you may be eligible for extra support with materials related to your disability or learning difficulty please speak to Learning Support in the first instance.

Support will be removed if:

- You subsequently abandon or do not complete the programme of learning.
- Your attendance is less than 85%.
- Your conduct or behaviour is in breach of College Rules & Regulations.

You should also note that if you receive any state benefits it is your responsibility to inform the Department for Work and Pensions about any learner support payments you receive, as this payment may affect your eligibility for some state benefits.

If you are in any doubt about the above, or require further advice please email;
studentfinance@morleycollege.ac.uk

Appeals

If your application is not granted, you can appeal this decision. This must be done via email to the Head of Student Services, Luke Howson: Luke.Howson@morleycollege.ac.uk

You must submit an appeal, within seven days of written notification of the outcome of your application.

5. Higher Education Students

Eligible students are able to apply for Tuition Fee loans and Maintenance loans on our Higher Education Courses. Students should apply directly to Student Finance England for the loans and should apply as early as possible to ensure that the appropriate funding is in place at the start of the course.

- Maintenance loan payments are paid directly to the student from the Student Loans Company, and Morley will process appropriate attendance data to the Student Loans Company to facilitate payments.
- Additionally eligible students can apply for the Childcare Grant and the Adult Dependent Grant through Student Finance England.