

What is my responsibility?

- Undertake training in the Prevent Duty
- Be aware of when it is appropriate to refer concerns about learners or colleagues to the Designated Safeguarding Lead
- Report concerns immediately where these arise
- Exemplify values of "democracy, the rule of law, individual liberty and mutual respect and tolerance for those with difference faiths and beliefs" within your professional practice and to your learners.

E-safety

E-safety is providing our learners with information which enables them to make safe and sensible choices when accessing the internet, using IT systems in class and staying within the law.

What dangers are online?

- Inappropriate material
- Cyber bullying
- Identity theft or invasion of privacy (damage to reputation or fraud)
- Breaking copyright law
- Inappropriate advertising, spamming, spoofing and phishing
- Safeguarding issues such as grooming or radicalisation

What are my responsibilities?

- Educate learners in keeping safe online
- Educate learners about keeping within the law online, including copyright and libel
- Act as a role-model in your use of IT
- Pre-check any websites you use or recommend with learners
- Monitor what learners are doing in class when they are on the internet
- Maintain the code of conduct
- Report concerns immediately if they arise

What do I do if I have a concern?

RECOGNISE, RESPOND, REPORT

Once you have identified a concern or there has been a disclosure, take the following action

Inform the learner that you have to report your concerns to your line manager and the Designated Safeguarding Lead. Where there is an immediate risk of injury, security or medical assistance is required - call 999

Complete the Lambeth Adult Learning Safeguarding Record of Disclosure and Discussion and forward to the Designated Safeguarding Lead

Where appropriate, and if there is no breach of confidentiality, the Designated Lead will keep you informed of any action required or taken within 5 working days.

Once you have recognised a concern or there has been a disclosure

DO

- Be approachable and reassuring
- Listen carefully, uncritically and at the learner's pace
- Take what is said seriously
- Clarify essential information
- Tell the learner what will happen next
- Tell the Designated Safeguarding Lead immediately
- Record the incident and complete a Lambeth Adult Learning Safeguarding Record of Disclosure or Discussion

DON'T

- Investigate
- Interrogate
- Trivialise or exaggerate
- Try to resolve
- Promise confidentiality
- Make assumptions or offer opinions

SUPPORTED BY

MAYOR OF LONDON Lambeth

Lambeth Adult Learning

Our Guide to Safeguarding
(including Prevent and e-safety)

For Lambeth Adult Learning Staff

Our Designated Leads are

Luke Howson

Marco Macchitella

Designated Lead contact numbers

Luke Howson - 020 7450 1845

Marco Macchitella - 020 7450 1975

LAL Designated Leads are

Tara Roudiani

Lesley Robinson

LAL Designated Lead contact number

Tara Roudiani – Tel: 020 7926 3310

or 07808 899 991

What is Safeguarding?

Safeguarding means protecting someone's right to live in safety, free from abuse, neglect and exploitation

We have a responsibility to safeguard all our learners and keep them safe from harm

Safeguarding Summary

Learners

- The welfare of our learners is paramount
- All our learners have the right to protection from any type of abuse, neglect or exploitation, regardless of gender, age, ethnicity, disability, sexuality or beliefs
- All learners are informed about our Safeguarding Policy and Procedures at induction and reminded of these throughout the course

Policy

- We have a Safeguarding Policy that applies to all people who work for our organisation, volunteers, partners, visitors and learners
- This Policy is followed if there is a concern about a learner
- All concerns and allegations of abuse are taken seriously by managers, staff and volunteers and will be responded to appropriately. This may include referral to Social Services, Channel programme or the Police

Staff

- Our staff will be vigilant and report concerns immediately
- We are committed to safe recruitment, selection and vetting
- All staff and volunteers must have appropriate training and learn about protecting our learners in accordance with their roles and responsibilities
- There will be regular update training for all staff

What are we safeguarding our learners from?

- Sexual abuse or inappropriate relationships
- Physical and emotional abuse or neglect
- Exploitation e.g. financial abuse, sexual exploitation, forced marriage
- Criminal exploitation (known as County Lines)
- Radicalisation and extremism
- Domestic violence
- Inappropriate supervision by staff/volunteers
- Bullying, cyber-bullying
- Grooming - in person or via social media
- Victimisation due to race, sexuality, faith, age, gender, disability
- Self-harm
- Unsafe activities and environments
- Crime and fear of crime

Who are the potential abusers?

- Family members, friends and acquaintances
- Strangers
- Terrorist organisations or criminal gangs
- Staff including assessors and agency staff
- Externally contracted staff e.g. security, cleaning staff
- Volunteers or visitors
- Other learners
- Themselves
- Anyone else

Prevent

The aim of Prevent is to stop people becoming or supporting terrorists by challenging the spread of terrorist ideology. We have a duty to have due regard to the need to prevent people being drawn into terrorism, radicalisation or extremism. We also work to safeguard our learners to protect and divert them away from being drawn into this activity. This is part of our wider Safeguarding remit.

As part of this, we have a statutory duty to safeguard learners to keep them both safe and within the law and we commit to promoting Values in Britain.

The values include:

- **Democracy** - the right to be heard
- **Rule of Law** - to abide by the law
- **Individual Liberty** - free to be ourselves without prejudice
- **Mutual respect and tolerance of those with different faiths or beliefs** - listening to others and respecting their opinions, even when you don't agree with them or they are not your beliefs.

Our role and responsibility is to teach and encourage our learners to respect one another and to value the experience and diversity each of them brings into the classroom.

What is Extremism?

"Vocal or active opposition to fundamental British values, including democracy, the rule of law, individual liberty and mutual respect and tolerance of different faiths and beliefs."

Why might someone be drawn towards extremist ideology?

- Questions about identity, faith, belonging
- Desire for 'adventure' and excitement
- Enhance their self-esteem and promote 'street cred'
- Involvement and identification with a charismatic individual and attraction to a group that can offer support and a social network
- A trigger from a personal experience of racism or discrimination

Recognising Extremism - early indicators may include:

- Showing sympathy for extremist causes
- Glorifying violence
- Evidence of possessing illegal or extremist literature
- Advocating messages similar to illegal organisations, e.g. use of extreme violence against individuals or groups
- Out of character changes in dress, behaviour and peer relationships

Safer learning

Your rights and responsibilities

You have the right to feel safe where you learn. Other people should not hurt or abuse you.

Your responsibilities are:

- to respect other people's rights to safety;
- not to hurt or abuse others; and
- not to threaten to hurt or abuse others.



Physical abuse

People should not touch you in a way that hurts.



Sexual abuse

People should not touch you or make you touch them in a way that makes you feel uncomfortable or upset.



Psychological or emotional abuse

People should not upset you by bullying or teasing you.



Financial, money or material abuse

People should not steal from you.



Neglect

If you have personal care support, people who are there to help you should not neglect you or ignore you.



Discrimination

People should not treat you badly because of your age, disability, gender, ethnicity, religion, or who you choose for your girlfriend or boyfriend.

What should you do if you think you are being hurt or abused?

If you think you have been hurt or abused by another student or learner, member of staff or visitor, you should report this as soon as possible.

Tell a trusted member of staff what is happening or contact:

Nick Rampley: 020 7450 1852 (Morley College)

Tara Roudiani: 020 7926 3310 or 07808 899 991 (Lambeth Adult Learning)

You can also contact:

- Samaritans –08457 909090
- Victim Support –0845 3030900

niace
promoting adult learning

Department for
education and skills
Creating opportunity. Building potential. Accelerating progress.



Lambeth Adult Learning: Promoting values of Britain

Democracy

Every opinion counts



The rule of the law

- Laws apply to everyone
- Laws protect us
- Innocent until proved guilty



Individual liberty

Freedom of speech



Respect and tolerance

- All backgrounds
- All ages
- All genders and sexualities
- All religions and beliefs





REPORT HATE CRIME

Crimes committed against people because of their disability, gender-identity, race, religion or belief, or sexual orientation are known as hate crimes. Such hate crimes are serious and should be reported to the police.

Hate crimes can include:

- threatening behaviour
- assault
- robbery
- damage to property
- inciting others to commit hate crimes
- harassment and more.

You can report crime online:

http://report-it.org.uk/your_police_force

Call 999 to report a crime that is in progress or if someone is in immediate danger. If the crime is not an emergency, call 101 or contact your local police.

Get free help and advice if you've been a victim of crime at:<https://www.victimsinformationservice.org.uk/>



Is something pulling you apart?

Extremists divide friends, families and communities.

If you are worried about something, please speak to a member of staff.

Please contact our safeguarding officers:

Nick Rampley, T 020 7450 1852 E nick.rampley@morleycollege.ac.uk

Luke Howson, T 020 7450 1845 E luke.howson@morleycollege.ac.uk

Michelle Punt, T 020 7450 1816 E michelle.punt@morleycollege.ac.uk